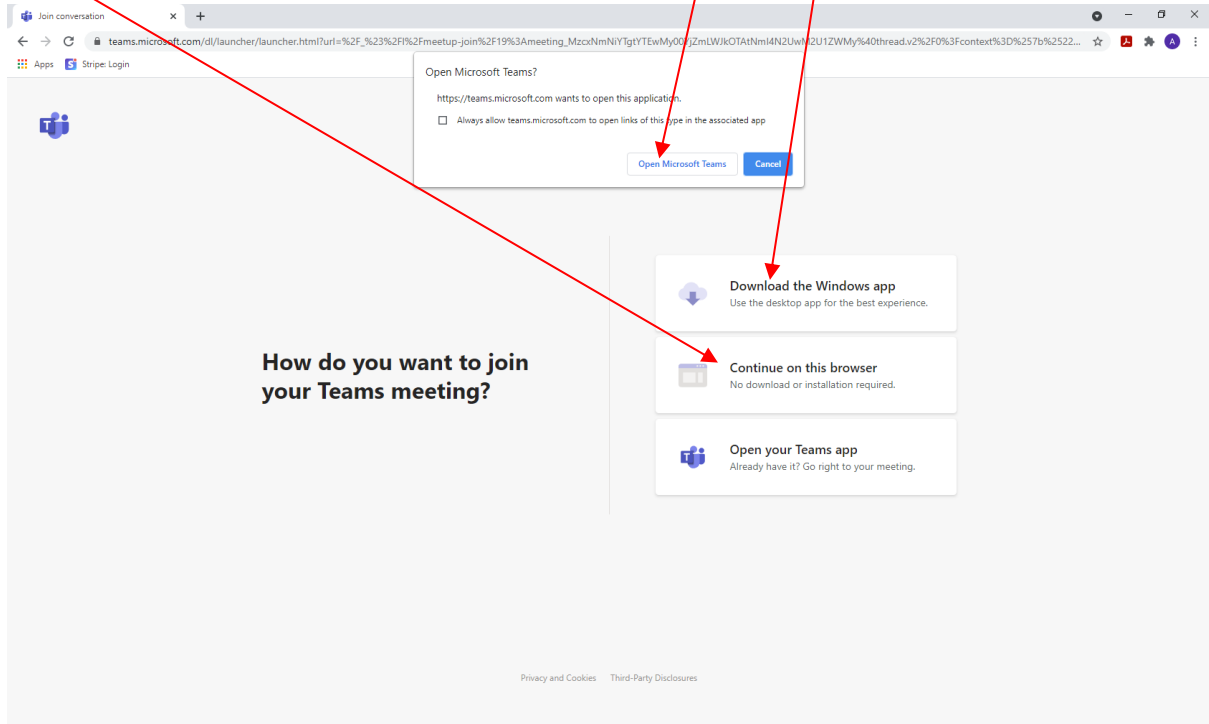


# INSTRUCTIONS FOR MICROSOFT TEAMS

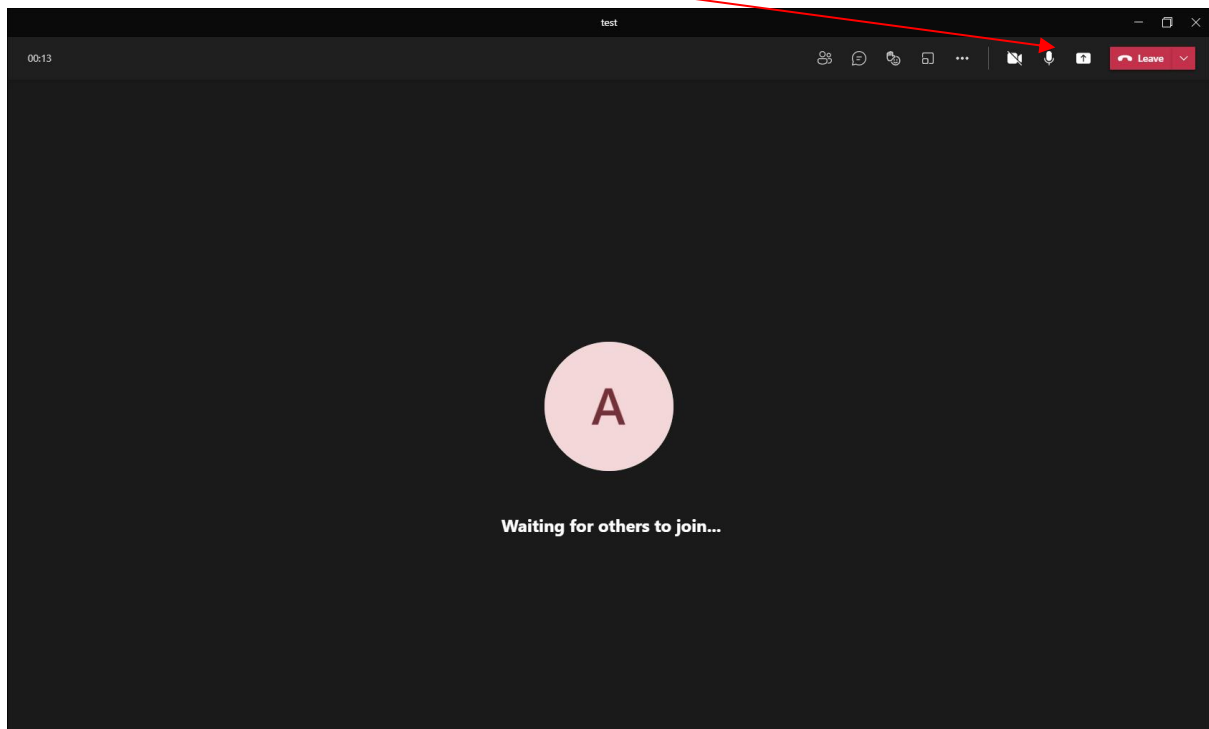
When you click on the Microsoft team link you will see a screen similar to the one below.

If you have Teams installed on your device, click on this button.

If you do not have Teams installed you may wish to download the app or continue in your current browser.



When you join the meeting you will see this screen below. Please mute yourself by clicking on the microphone icon.



If you would like to ask questions of the presenter please type these into the chat facility. Click on the speech bubble first.

