## **Northern Territory Branch Meeting Minutes**



Date: 23<sup>rd</sup> April 2018

Time: 1700hrs

Accessibility: via GoToMeeting (members advised to register to receive email confirmation for access)

	Agenda							
Item #	Agenda Item	Outcomes	Actions	Timeframe				
1.0	Welcome, Attendees, Apologies, Previous Meetings accepted							
1.1	Attendees	Gregory 'SoLi' Solomon; Sarah Griffin; Teresa Hyatt; Jillian Richards; Angela Martin; Liz Watkins; Marie Bottolfsen; Leanne Kuchel;						
1.2	Apologies	Jan Stevenson; Cheri Whitbread;		n/a				
1.3	Minutes of last meeting Wednesday 15 <sup>th</sup> November 2017	<ul> <li>Amendment made to "Attendees" with Sharron Calgaret added.</li> <li>Amendment made to 'Item 4.0' in Outcomes with Sharron Calgaret not Sharon Kilgariff.</li> <li>Webinar planned for new members possibly by late March 2018 to provide them with an overview of the organisation + encouraging them to link into their local branch &amp; advise of any support they need.</li> </ul>	Minutes accepted as above	n/a				

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2.0	Update of Branch Executive & CEO meeting held on 14 <sup>th</sup> February 2018	Policy Updates from NO including n/a encouragement of branch members to purchase ADEA lottery tickets	Your trusted partner in diabetes care
3.0	NT Branch Secretary	<ul> <li>Sarah Griffin has been nominated and accepted.</li> <li>Chair &amp; Secretar handover / coord and responsibilities.</li> <li>Chair will provide required till the sconfidence in the</li> </ul>	dinate roles ies. e support as secretary has
4.0	NT Branch Education Officer	Brought to Branch members for discussion as it has been difficult to organise education for NT Branch members & this may in part be due to not having any one person who can oversee &/or coordinate.  As the branch does not have a Finance Officer it was put to members that it might be worth having 2x Education Officers, one from Alice Springs and another from Darwin to help mobilise members in each place & to coordinate & work closely together.  Difficulty to maintain momentum re: education between Branch meetings.  Members have been advised to refer to the Branch Executive Position  Descriptions for Roles & Responsibilities, Criteria for Election & Accountability.	ducation nominated by next branch meeting. win as well as kload. ns can be
5.0	Finalisation of ADEA-NT meeting dates	Wed 27/06/18  • To notify NO of r finalisation.	neeting date

		<ul> <li>Mon 24/09/18</li> <li>Wed 28/11/18</li> <li>Your trusted partner in diabetes care</li> </ul>
6.0	Discussion about proposed masterclass / workshop for 2018	<ul> <li>Branch members stated that they understand that NO would like these to happen earlier in the year but happy if it occurred mid-year or end of year.</li> <li>Agreed better to wait until 2x Branch Education Officers on board.</li> <li>Topics suggested in November meeting were:         <ul> <li>T2DM in Youth</li> <li>Diabetes in Pregnancy – Pandora Study update</li> <li>Pathway for those seeking credentialing status</li> <li>Getting pharma reps to present &amp; support</li> <li>New Medications update</li> <li>Retinal screening.</li> </ul> </li> <li>Suggested we link with the Baker Symposium in October and suggested whether this symposium could be videoconferenced to Darwin</li> </ul>
7.0	Glucose Meter Working Group	<ul> <li>Current procurement contract with Abbott finishes in September of this year.</li> <li>Abbott putting more emphasis into 'flash glucose monitoring' &amp; winding back / moving away from finger-prick monitors.</li> </ul>

		<ul> <li>Working group established within DoH to establish a new contract with tenders</li> </ul>	Your trusted partner in diabetes
3.0	Update of retinal screening training & competencies  – Fred Hollows	Nil given	To be carried over to the next     Branch meeting in June
.0	Business Without Notice  1. Nomination for Branch Chair	Chair advised that he would like to step down. All agreed it was better to remain until the Branch executive was at full capacity i.e. at least until the incoming secretary was firmly established and Branch Executive Officers in Place.	Branch Chair to step down in August 2018
	2. ADEA CPD / Endorsed programs	<ul> <li>Members unhappy on the difficulty it has been to access the ADEA endorsed programs, Medtronic can take over a month for any reply.</li> <li>Programs such as exT1D difficult to email the provider with emails getting returned with query as to what the difference is now between what used to be provided to health professionals at \$60-\$90p/a to a whopping amount in excess of \$200. ADEA have not been helpful in being able to provide any information or assistance.</li> <li>Another member brought to the table that ADEANO were not responsive in returning emails to assist her with a course in DM &amp; natural disasters where a certificate was not given on completion.</li> </ul>	Chair to put on the agenda at the next Branch Executive & CEO Teleconference scheduled for May 2018.



Meeting closed: 17:40hrs

Next Meeting: Wednesday 27<sup>th</sup> June 2018 via GoToMeeting