

South Australian Branch Meeting Minutes



Date: Thursday 4th December 2014

Time: 6 pm

Venue: Martini Ristorante, 59A The Parade, Norwood

Attendees: Andrea Janko, Catherine Paterson, Cheryl Eley, Chris Lester, Diana Ly, Effie Kopsaftis, Eleanor Carrigan, Emmy De Heus, Jan Carr, Jennifer Johns, Jenny Finan, Jian Yin, Jo Matters, Jo Nimmo, Joanne Hoskyns, Kathryn Savage, Kerryn Boogaard, Leanne Hemer, Leeanne (Mignon) Hutchinson, Luisa Pinto, Marjory Ross, Mary-Anne McMichael, Maureen Carey, Michelle Hargreaves, Nadine Harrison, Neroli Price, Nicola Hamood, Pamela Smith, Rachel Woods, Rebekah Mugford, Suong Huynh, Susan Bellman, Susanna Polan, Sylvana Boitano, Tineke Thurlow, Virginia Meadows, Zipping (Helen) Huang, Isabelle Wegener, Rhonda Rowe, Diana Sonnack, Louise Wilson, Marianne Lambert

Apologies: Linda Burcher, Tracey Burrough, Jenny Von Der Borch, Jill Lyon-Green, Stephanie Saggs, Amanda Migga, Lyn Green, Jenny Taylor, Michele Vidler, Monique Kindstrom, Sue McCullough, Tania Kelly, Lily Mountain, Jayne Lehmann

Previous Minutes: Minutes of 10th September 2014 accepted - Rhonda Rowe / Maureen Carey

Agenda				
Item #	Agenda Item	Presenter	Discussion / Action	Timeframe
1.0	<p><u>Welcome</u></p> <p><u>Sponsors</u></p>	Caroline Ford	<p>Meeting opened with acknowledgement of the Kurna people. All members and non-members present were welcomed. Welcome to new member Cathy Paterson, from the Royal Adelaide Hospital.</p> <p>International Volunteers Day, Friday 5th December (day after meeting). Discussion about how Diabetes Educators can recognise and celebrate the role of Volunteers. Token of appreciation for ADEA SA branch volunteers was distributed by Caroline.</p> <p>Abbott, AMSL Diabetes, Astra Zeneca and BD were thanked for their contribution to the meeting.</p>	
2.0	<p><u>Business Arising</u></p> <ul style="list-style-type: none"> • Outgoing Continuing Education Committee Chair 	Caroline Ford	<p>Caroline thanked Teresa Barter who is stepping down from her role as Chair of the Continuing Education Committee.</p>	

	<ul style="list-style-type: none"> • Correspondence • Financial Report • National • Continuing Education Committee • Credentialling 	<p>Pamela Smith</p> <p>Effie Kopsaftis</p> <p>Diana Sonnack</p> <p>Neroli Price</p> <p>Lauren Botting</p>	<p>Emails received: CDE of the Year and Private Practice Special Interest group. See National Report and New Business.</p> <p>Finance report for SA presented by Effie (see attached SA branch meeting Power Point for profit and loss statement). National Office response time is excellent now.</p> <p>Diana presented most recent National Board PowerPoint. Developed by National Office to ensure members get consistent messages / feedback. Available on website + see attached SA branch meeting Power Point.</p> <p>Discussed:</p> <ul style="list-style-type: none"> • Role and Scope of Practice for CDEs in Australia – document on website, lots of feedback from membership – updated document will be made available to members once it has gone through the editorial process • Constitutional Changes – need future meeting to discuss • CDE of the Year • Eligibility for credentialling for physios and pharmacists • Position Statement – Non Medical Prescribing • State conferences – support available from National Office for each branch to host own conference <p>Recommendation: Invite Jayne Lehmann who is on the Constitutional Working Party to present at a meeting next year</p> <p>Tentative SA branch meeting dates for 2015 are 18/3/15, 17/6/15, 16/9/15 and 9/12/15 (subject to change due to venue availability). Will confirm early 2015. Feedback welcome regarding venue choice.</p> <p>Yearly online credentialling going live from 2nd January 2015. Tied to membership date rather than initial credentialling date. Hours reduced from 1800 to 1000 for initial credentialling. SA has highest percentage of CDEs per members in Australia. Detailed information about new process on website. Credentialling Officer available at National Office.</p>	
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<p>3.0</p>	<p><u>New Business</u></p> <ul style="list-style-type: none"> • Podcast on Website • CDE of the Year • Facebook Page • Branch member feedback / suggestions • Structure of future branch meetings, including new timeslots for ADEA related groups and branch members • Journal Club • Research Collaboration Interest Group • Private Practice Interest Group 	<p>Caroline Ford</p>	<p>Targeting country members and others that can't get to meetings. Will monitor usage.</p> <p>See National Report.</p> <p>Members encouraged to join private ADEA SA branch Facebook page. To be used to promote local events, share resources, keep in touch between meetings.</p> <p>Suggestion box will be available at meetings or please email adeasa@adea.com.au</p> <p>ADEA related groups invited to provide brief (1-5 minute) updates at meetings e.g. Country Health. Members also welcome to share documents / resources / practice tips at meetings, suggest 1-5 minute timeslots / aim for more interactive meetings. Diana Sonnack may be a potential future speaker on the topic of Client Centred Care.</p> <p>Please register interest with branch secretary (Pam Smith) at branch meeting or email adeasa@adea.com.au Will form group if enough members interested.</p> <p>Please register interest with Pam Smith at branch meeting or email adeasa@adea.com.au Will form group if enough members interested.</p> <p>Email from Jayne Lehmann about setting up a branch network for people in, or interested in, private practice. First meeting will aim to identify the role, function and running of the network which will formally be presented to the ADEA executive / CEO. After this has occurred, a schedule of meetings will be arranged and feedback to the wider membership will be done via a short report at each branch meeting. Please register interest by emailing Jayne Lehmann jayne@edhealth.com.au</p>
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4.0	Next Meeting:		Will likely be held on Wednesday 18 th March 2015 at 6 pm Date, venue, time to be confirmed early 2015
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