

Northern Territory Branch Meeting Minutes



Date: 01 December 2014

Time: 1700hrs

Venue or Dial in Codes: Remote on-line access via teleconference

Landline dial in: +61 2 8090 8323

Toll-Free dial-in 1800 064 762

Conference Room ID: 303771193

Attendees: Gregory Solomon (Chair), Glynis Dent, Caroline Cook, Andrea James, Deepa Ariarajah, Gaynor Garstone, Jan Stevenson, Jennifer Wyllie, Michelle Walding, Holi Catton, Gwyneth White, Jillian Richards, Linda Rennie, Vongayi Majoni, Cherie Whitbread, Kerri Rankin

Apologies: Leanne Kuchel, Carmel Whalley, Teresa Hyatt, Chrissie Inglis, Sharon Johnson, Sarah Griffin

Previous Minutes: 15 September 2014 **Accepted:** Gaynor Garstone **Seconded:** Glynis Dent

Agenda				
Item #	Agenda Item	Outcomes	Actions	Timeframe
1.0	Welcome, Attendees, Apologies, Previous Minutes	<ul style="list-style-type: none"> As above. 		
2.0	ADEA Membership Statistics as of 01 November for NT	<ul style="list-style-type: none"> Caroline reported there to be a total of 38 NT Branch members: Full members = 11, Associate members = 10, CDE members = 17. 		
3.0	ADEA National Awards Program for CDE of the Year	<ul style="list-style-type: none"> Caroline reminded members of the Awards Program for CDE of the Year and suggested that we need to raise the number of nominations (only one nomination for NT so far). Glynis commented that the Hon Peter Dutton MP recently launched the CDE of the Year Award Program at Parliament House, suggesting it is a well recognised 	<ul style="list-style-type: none"> Members to distribute advertising material previously forwarded via email. 	<ul style="list-style-type: none"> ASAP.

		<p>award.</p> <ul style="list-style-type: none"> • SoLi clarified the nomination process and described the award in greater detail. 		
4.0	<p>CPD: ADEANT Conference 2016</p>	<ul style="list-style-type: none"> • Apology from Sarah Griffin - deferred to next meeting. 	<ul style="list-style-type: none"> • Deferred to next meeting. 	<ul style="list-style-type: none"> • 5th March 2015.
5.0	<p>CPD: ADS-ADEA Annual Scientific Meeting Feedback Baker IDI Symposium Feedback</p>	<ul style="list-style-type: none"> • Apology from Sharon Johnson . 		
6.0	<p>CPD: APEG Annual Scientific Meeting Feedback</p>	<ul style="list-style-type: none"> • Michelle Walding presented a detailed overview of lessons learnt from the APEG Annual Scientific Meeting held in Darwin at the end of October. A very informative session. One member asked for a copy of these notes to be circulated within the branch. • The question rose as to why half of IGT cases in adolescents evolve and the other half revert back to normal. Discussed that this was most likely due to hormones in puberty. 	<ul style="list-style-type: none"> • Notes of lessons learnt from this meeting to be circulated within the branch upon approval from Michelle. 	<ul style="list-style-type: none"> • To be circulated with meeting minutes.
7.0	<p>CPD: Feedback from ADEA Chair / NO telemeeting held on Monday 03 November</p>	<ul style="list-style-type: none"> • SoLi provided feedback and prompted general discussion from the telemeeting. Areas of discussion included: • Professional Practice Special Network Group: <u>Private Practice</u> Group. Asked how many people across the branch are in private practice and encouraged those members to join the Private Practice Group to gain further support if required. • Asked how we can encourage non-credentialled DE's to become credentialled. Mention of a budget to employ and mentor a non-credentialled DE for one year to assist in the credentialling process. Also, ADEA 		

		<p>are to be developing CDE student packs for those students undertaking a credentialling course. Asked members if they had any other ideas to promote this professional development. No comment.</p> <ul style="list-style-type: none"> • The need to increase numbers of members attending telemeetings. Asked if anyone had any ideas for doing so as members cannot be forced to attend. No comment. • One member asked if the National ADEA telemeeting was well attended. Yes - only one branch could not attend. • Branch Conference 2016: <ul style="list-style-type: none"> ○ AstraZeneca have informed ADEA NO that they are interested in sponsoring branch events between the months of April-June. As part of this arrangement, they would need to employ a speaker for 30 minutes. ○ One member asked if the Baker IDI collaboration was still an option. It was clarified that it is not so much about combining the two but moreso optimising the need for only one lot of travel etc. A few members were concerned that the whole week would be needed to attend both. ○ One member asked if there needed to be two days allocated for the branch conference. Yes - one day for the conference itself and one day for the branch meeting face-to-face, in which members agreed was a beneficial experience. ○ Glynis stated that State/Territory conferences were discussed at length at the last national ADEA 	<ul style="list-style-type: none"> • Gaynor Garstone to email conference committee list to branch executive. 	<ul style="list-style-type: none"> • ASAP.
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		<p>meeting. ADEA NO are keen to work closely with branches in providing financial and general support at large. Glynis reported that there is more support being offered than there has ever been.</p> <ul style="list-style-type: none"> ○ General discussion around the location of the conference. Informal agreement that it makes sense to have it in Darwin again where the majority of members reside. One member asked how other members would feel about travelling to Darwin again - no issues reported. ○ SoLi raised the question again if anyone was interested in being a part of the organising committee for the branch conference in 2016. He emphasised that members need to volunteer to be involved, he will not be choosing. ○ General discussion around the organising committee. Of the limited DEs located in Alice Springs, the majority are unable to commit due to other ADEA responsibilities. Gaynor Garstone has volunteered to be on the committee but says she will need assistance as she cannot be expected to do it all on her own. Cherie suggested that at least two members from the last organising committee will likely be in a position to volunteer again. It was clarified that the Finance Officer must be on the committee and the Chair does not have to be on the committee but will be available to oversee it. 		
8.0	Business without notice	<ul style="list-style-type: none"> ● Caroline reported that as part of NO planning they have asked if we could advise of any planned branch events (including meetings, workshops, conferences etc) that we are aware of that will occur in the New Year. General discussion around proposed branch 	<ul style="list-style-type: none"> ● Caroline to distribute ADEANT Calendar of Events for 2015 to all members. 	<ul style="list-style-type: none"> ● By COB Wednesday 3rd Dec., as requested by NO.

		<p>meetings for next year. Agreed to alternate between Mondays and Thursdays, as well as avoiding school holidays and public holidays, in the hope of more members being able to attend the telemeetings.</p> <ul style="list-style-type: none"> • Members reminded that any new members need to email adeant@adea.com.au with their details and contact information. • Cherie raised discussion about a particular school requiring an accredited course or program for glucose control. At present, St John Ambulance provide such a program but it is not accredited. Glynis reported that ADEA are looking into this and discussed it recently at the national meeting. • Jan Stevenson reminded members to continue talking to patients about the transfer of HbA1c as percentage (old units) to HbA1c in mmol/mol (new units). 	<ul style="list-style-type: none"> • Email as required. 	<ul style="list-style-type: none"> • Upon new membership.
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MEETING CLOSED: 1740hrs

NEXT MEETING: Thursday 5th March 2015