

## S.A ADEA Branch Meeting Agenda



<b>Date:</b> Thursday 4 <sup>th</sup> December	<b>Location:</b> Martini's Restaurant 59 A The Parade, Norwood
<b>Time:</b> 6pm - 8pm	<b>Invited:</b> Members and Non-Members with voting limitations
<b>Chair:</b> Caroline Ford	<b>Minutes:</b> Pam Smith

#	Agenda Item	Presenter	Time	Points Discussed	Action & by whom	Due Date	Status
1.0	<b>Welcome Members &amp; New &amp; Non Members. Welcome to Country.</b> International Volunteering Day	Caroline Ford	2				
1.1	<b>Present:</b> Sign in sheet & ID badge Recording permission for presentation		1				
1.2	<b>Apologies:</b> Prior notification & known		1				
1.3	Acceptance of Minutes: 10 <sup>th</sup> Sept 2014		1				
2.0	<b>Business Arising from Previous minutes</b>		1				
2.1	Thanks: Outgoing Teresa Barter		1				
2.2	Correspondence	Pam Smith	2				
2.3	Financial Report	Effie Kopsatis	2				
2.4	National Board Member	Diana Sonnack	2				
2.5	Continuing Education Committee	All	2				
2.6	Credentiailling Committee	Lauren Botting	5-10				
2.7	Podcast analytics	Caroline Ford	.30				

3.0	<b>New Business:</b>	Caroline Ford					
3.1	CDE of the year		1				
3.2	CQI <a href="mailto:adeasa@adea.com.au">adeasa@adea.com.au</a> & CQI box		.30				
3.3	S.A Adea Branch Facebook page trial to encourage sharing & support		.30				
3.4	Call for other ADEA related groups that may wish to provide regular updates at branch meetings/website		1				
3.4	Clinical Document Sharing on website		.30				
3.5	Call for for members to share practice tips & tricks at meetings		1				
3.6	Journal Club interest list		.30				
3.7	Call for interest in Research Collaboration		.30				
3.8	Private Practice Special Interest group		1				
3.9	Further new business as time permits (please submit prior to meeting)	All Members	TBA				
4.0	<b>Next Meetings:</b> 6pm Venues TBA 3 March 2015 9 June 2015 8 Sept 2015		1				
5.0	<b>Meeting Closed &amp; Festive Greetings</b>						