

CHANGES TO CREDENTAILLING

THE PROPOSED PROCESS FROM HERE...

PROCESS

- From now until Jan 2015, members can choose to use old or new credentialling forms.
- There will be an ADEA voiced over PowerPoint Presentation about this on website
- Dec 2014-Finalisation of package, information, online credentialling manual will be online.
- Dec 2014 -1 month pilot of new platform.
- Dec 2014- Lauren to update Branch
- Jan 2015 Implementation for all members.

SUMMARY OF CHANGES TO RECREDENTIALLING

- **STEP 1.** 3-5 Learning Goals to be set at beginning of each year when starting new portfolio
- STEP 2. 20 points minimum across all categories- To reflect CDE role & sign self declaration
 - Clinical Practice/Diabetes Education/Counselling (compulsory)
 - Management/Administration/leadership (compulsory)
 - Research (Compulsory)
 - Professional Contribution (not compulsory, however points may be used)
- STEP 3. 3-5 Learning reflections to be submitted with completed portfolio (now back to step 1)
- ✓ CPD certificates/evidence only uploaded if being audited
- ✓ Indicate your current main role/scope of practice (ie mainly clinical) & complete points summary
- ✓ Due same day as membership & to be submitted with Annual CPD portfolio online. A Pro rata system will be put in place of Jan 2015 to align credentialing renewal dates with membership dates.

Summary of Changes to Initial Credentialling

- Now from 1800 to 1000 hours of Diabetes Education over 4 years & 60% being accrued in the past 12 months prior to application & after accredited course
- 2 years registration/accredited with primary discipline



- 6 month mentoring to be within 12 months of application (online training for both mentors/mentees). Must evaluate this before approval.
- 20 CPD points in the 12 months prior to application must be diabetes related
- CPD certificates and verification will be uploaded to the online CPD portfolio
- 3-5 learning goals to be set 12 months prior to credentailling application & linked to the activities undertaken and 3-5 related reflections to submit with application.

IF YOU WANT AN EXAMPLE OF HOW TO WRITE FIVE SMART LEARNING GOALS

(SMART= Specific, Measurable, Achievable, Relevant, Time-Based)

Clinical/ Diabetes Education/ Counselling							
WHO-	WHAT-	How-	WHY-	When-			
specific	measurable	achievable	relevant	time base			
□ I will	Attend the next	Applying early	□ I am expected to	☐ This month			
□ I agree to	ADS/ADEA	for a grant	provide high	□ In next 2			
☐ I commit to	Conference	☐ Attending a	quality care	weeks			
□ I hope to	□ Conduct a	course on Excel	☐ It is in my job	Within the			
□ I intend to	diabetes	□ Presenting a	description	year			
□ I aim to	presentation at	poster	$\ \square$ I am expected to	☐ For next			
□ I need to	next staff	□ Using	analyse statistics	financial year			
□ I have	development	conversation	☐ I have taken a	□ Every month			
intention	day	map	break	□ Daily			
to	Deliver group	☐ With clinical	☐ I want to continue	□ Each shift			
□ I am going	education	workstations	to provide quality	☐ Six monthly			
to	□ Deliver talks on		care	☐ For each case			

Management/ Administration/Leadership							
 □ I plan to □ I want to □ I will □ I would like □ I need to □ I have intention to □ I am going 	 Build my I.T skills Give 3 lectures at Uni Liaison with general practitioners Support senior staff to understand more about diabetes Refine media skills Write a letter to the local health minister Conduct e-learning on diabetes management 	 □ By completing 3 surveys □ By joining a wikispace □ By observing someone else administeri ng □ Registering online □ Preparing a presentatio n 	 □ To broaden my knowledge □ I need to keep my job □ It is expected of me □ I have not updated this for 2 years 	 □ Daily □ Each shift □ For each client □ Daily □ Each shift □ Six monthly 			

Research □ I plan to ☐ Complete a research □ I am the lead Whenever I □ By project searching researcher am asked I want to for best ☐ Give feedback on I need to □ I will to ☐ I would like evidence seminars With each prepare ☐ I have intention Improve critical It will help referral □ By thinking on conducting me better Daily to an online □ Each shift Improve my e-learning I am going to understand Join a journal club Six monthly I can get course Submit an abstract □ Looking for better ☐ Write up conference best fit evidence reflections grants ☐ Write up a quality □ Working improvement with ☐ Write a reflection on a colleaugues diabetes seminar or research presented

Professional

□ I aim to	 Volunteer my time for 	By reading	I have made a □	For each
□ I need to	ADEA branch activities	wider on the	commitment	client
☐ I have intention	☐ Know more about	subject	I have agreed \Box	Daily
to	professional	By joining a	to do it \Box	Each shift
□ I am going to	association of ADEA	committee	It will help me $\ \square$	Six monthly
	$\ \square$ Write an article for	Nominating	to better	
	ADEA magazine	myself	understand	
	☐ Complete a survey	Applying	I will	
	□ Present lecture to	early	contribute to	
	community group	Preparing	my	
	☐ Teach students in a	information	profession	
	documented course	for	I will benefit	
	□ Prepare a poster		professionally	
	 Teaching students 			
	□ Review grant			
	applications			



EXAMPLE OF HOW TO WRITE REFLECTIONS OF LEARNING

or

RECORDING THE CHANGES TO YOUR PRACTICE

Clinical Practice, Diabetes Education and Counselling					
Applied to or changed my	I have enhanced my counselling skills which has changed the way I consult				
practice	with clients.				

and consumer diabetes requirements

client issues.

that matter

publishing skills

of a professional association.

Participating in case conferencing helped me to better problem solve broader

Learning to develop a website help to better represent health professional

Attending leadership training helped me to focus my worktime to priorities

Attending the how to write for publication training helped me to refine my

Volunteering for the S.A Branch gave me a greater understanding of the

I have improved my knowledge of the activities, legalities and responsibilities

Learning to undertake a multi-centre research project broadened my

understanding of allied health professionals roles in diabetes care

needs of other health professionals other than my own

Improved my knowledge or competence

Applied to or changed my

Improved my knowledge or

Applied to or changed my

Improved my knowledge or

Applied to or changed my

Improved my knowledge or

practice

competence

competence

Professional

competence

Research

practice

practice

Management/Administration/ Leadership

EXAMPLE OF HOW TO COMPLETE 20 POINTS CPD PORTFOLIO January to January 2014-2015 My main role is education so I would need approximately 75-85% Clinician, 5-10% Management

and 5-10% Research

1. Clinical/Diabetes Education/Counselling

Conference ADEA

Roche educator day

diabetes

Novo Webinar Insulin Commencement

Self directed learning on oral medications in

DATE

26-

29/8/14

25/8/14

7/5/14

3/4/14

Details **CPD**

hours

24

8

2

2

CPD

Points 24

8

2

CPD

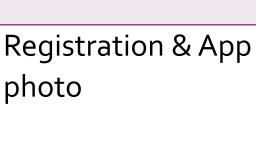
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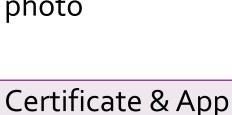
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Registration

Summary & App

Evidence





2. Management/Administration/ Leadership

Planning and implementing a quality

Review of 2 research journal articles in ADEA

improvement activity

madazina

Details

CPD

DATE

6/4/14

4/4/14

			S	
5/5/14	Annual business plan for S.A Diabetes Services	8	4	plan
3/5/14	Management of Diabetes Service budget	1	1	budget
3. Researc	h			
CPD DATE	Details	CPD hours	CPD Point s	Evidence

CPD

hours

CPD

Point

Evidence

Filename "QA"

Reflection on App

nhoto



Points Summary

CPD Category	CPD Points Accrued	Suggested proportion of total CPD points for:				
		Clinician	Manager	Researcher		
1-Clinical Practice, Diabetes Education, Counselling		75-80%	5-10%	5-10%		
2-Management / Administration / Leadership		5-10%	75-80%	5-10%		
3-Research		5-10%	5-10%	75-80%		
4-Professional Contribution		5%	5%	5%		
Total Points Accrued						