

## South Australian Annual Branch Meeting Minutes



**Date:** Saturday 21<sup>st</sup> June 2014

**Time:** 12 pm

**Venue:** Carrick Hill

**Attendees:** Kathryn Savage, Andrea Janko,, Jocelyn Grieger, Susan Bellman, Nicola Hamood, Jason Gowih, Chris Lester, Luisa Pinto, Kathryn Dunn, Dayna Jaeschke, Nicola Thompson, Leanne Hemer, Michelle Hargreaves, Danielle Barrow, Rosemary Cox, Lourdes Ochia, Pamela Smith, Marianne Lambert, Vicki Hewett, Lily Mountain, Magda Kinasz, Tineke Thurlow, Jan Carr, Neroli Price, E Detteus, J Matters, Marjory Ross, Monique Kindstrom, Caroline Ford, Suong Huynh, Kerry Boylan, Fiona Benton, Sharon Cawse-Oaklands, Maureen Carey, Nikola Thompson, Karryn Boogaard, Effie Kopsaftis, Pam Taylor, Christine Nitschke, Jenny Finan, Wendy Wright, Jenny Johns, Tess Reynolds, Helen Millar, Rachel Woods, Dianne Ellis, Tania Kelly, Eleanor Carrigan, Kimberley Zene, Denise Pratt, Isabelle Wegener, Jenny Von Der Borch, Jo Nimmo, Nadine Harrison, Lyn Rollbusch, Cressida Barker, Rebekah Mugford, Linda Burcher, Claris Ncube, Lea Sorensen, Teresa Barter, Mary-Anne McMichael, Toni Slotnes-O’Brien, Chris Boorman, Rhonda Rowe, Lauren Botting

**Apologies:** Sylvana Boitano, Amanda Migga, Lyn Green

**Previous Minutes:** Minutes of the Annual Branch Meeting held on the 29<sup>th</sup> June 2013 accepted as a true and correct record – Teresa Barter / Jan Carr

Agenda				
Item #	Agenda Item	Presenter	Discussion / Action	Timeframe
1.0	<p><b><u>Welcome</u></b></p> <p><b><u>Sponsors</u></b>  <b>Astra Zeneca, Johnson&amp;Johnson, Lilly, Nipro, Point of Care Diagnostics</b></p>	Rhonda Rowe	<p>All present were welcomed, especially those who travelled from regional areas for the day.</p> <p>Sponsors were thanked for their contribution to the meeting</p>	
2.0	<p><b><u>Annual Reports</u></b></p> <ul style="list-style-type: none"> <li>• Branch Chair</li> </ul>	Rhonda Rowe	<p>“Thank you all for attending the 2014 AGM. Thank you those who have travelled from regional areas for the day.</p>	

ADEA SA branch currently has 145 members, with 99 Credentialed Diabetes Educators spread across the state. That is another 10 CDEs more across the state providing education to clients.

I would like to thank all members of the Continuing Education Committee for their tireless work in organising high quality education programs, for each of the branch meetings. Thank you to the outgoing members for their past years of service, and would like to encourage members to take the opportunity to be part of the continuing education committee.

With discussions of a Roadshow being conducted in 2014, our usual full day conference / education day plans were put on hold. Thank you to the continuing education committee for pulling together this 1/2 education program for us in a relative short time, to ensure that all educators have been provided with an opportunity update, learn, and most importantly network with peers, in a state where geographically we frequently do not have the opportunity for face to face dialect.

In the past 12 months as ADEA members had excellent education and networking opportunities at both the ADS/ADEA Scientific Meeting in August in Sydney, and the International meeting in Melbourne in December 2013. These opportunities along with our professional magazine Australian Diabetes Educator and the on line

	<ul style="list-style-type: none"> <li>• Financial Report</li> <li>• National</li> <li>• Continuing Education Committee</li> <li>• Credentialling</li> </ul>	<p>Rhonda Rowe</p> <p>Diana Sonnack</p> <p>Lily Mountain</p> <p>Lauren Botting</p>	<p>e-learning platform provides us with opportunities to ensure currency in practices</p> <p>This year sees the change-over of executive committee members, and I would like to thank Pam Smith and Sue Radeka for their past 2 years of service.</p> <p>Thank you to Lauren Botting for providing credentialling and recredentialling opportunities for Educators; and Diana Sonnack for representing South Australia at the National level, and reporting back to the branch meetings.”</p> <p>In Sue's absence, Rhonda tabled the annual financial report (see attached).</p> <p>See summary of Joanne Ramadge’s presentation</p> <p>See attached report</p> <p>Discussion re new credentialling program, 7 years work / very exciting. New templates from July 2014. Some highlights are: Online mentoring program Portfolio points – 20 per year / new categories Compulsory from January 2015 Credentialling will be yearly in line with membership dates. National Core Competencies reviewed in February Reflective practice / in line with APHRA For more details see website (<a href="http://www.adea.com.au/projects/changes-to-credentialling">www.adea.com.au/projects/changes-to-credentialling</a>)</p>	

<p>2.0</p>	<p><b><u>New Business</u></b></p> <ul style="list-style-type: none"> <li>AGM Nominations – Branch Executive / Continuing Education Committee</li> </ul>	<p>Jan Carr</p>	<p>Jan Carr kindly agreed to preside over nomination process. Branch executive: No nominations were received prior to meeting. Today the following nominations were accepted Branch Chair – Caroline Ford / Jennifer Von Der Borch (co-chair position) Branch Secretary – Pamela Smith Branch Financial Officer – Effie Kopsaftis The nomination process is managed by National Office – completed nomination forms to be sent to National Office on Monday.</p> <p>Continuing Education Committee: One ongoing member - Teresa Barter One expression of interest was received prior to meeting - Thelma N. Muchenje Three members nominated today - Neroli Price, Jenny Johns, Luisa Pinto</p>	<p>New executive to begin their term in August</p>
<p>3.0</p>	<p>Guest Speaker: Dr Joanne Ramadge, CEO ADEA</p>		<p><b><u>ADEA – National Update</u></b> Have changed internal processes to ensure solid business, new website, credentialling online (in process) Building on goals: External relationships / how we can broaden scope to other diabetes education / not just CDE Research – strategic research framework with action plan. Planning meeting May this year / Strategic Plan review – change of wording to be on website soon Strengthen revenue streams / DGR status from tax office – more fundraising / donation opportunities</p>	

			<p>Staffing more stable – Aneesa commencing maternity leave in October</p> <p>National Road Show – no budget / hasn't progressed / looking at other educational opportunities</p> <p>Demonstrate value of CDE – documentary of day in the life of a CDE</p> <p>“Access Economics Report” – final draft to go to Joanne for review next week</p> <p>ASM in Adelaide next year – call for local members interested in organising committee</p> <p>Governance framework / more information for members</p>	
4.0	Next Meeting: Wednesday 10 <sup>th</sup> September 2014, venue and time to be advised			